

**KENTUCKY BOARD OF LICENSURE FOR INTERPRETERS FOR THE DEAF AND HARD
OF HEARING MEETING MINUTES
May 6, 2025**

A meeting of the Kentucky Board of Licensure for Interpreters for the Deaf and Hard of Hearing was held at the Department of Professional Licensing located at 500 Mero Street, Frankfort, KY 40601 on May 6, 2025.

MEMBERS PRESENT

Marva Johnson
Deborah Porter
Jessica Minges
Reb Kreutzer
Edie Ryan

DEPARTMENT OF PROFESSIONAL LICENSING

Jolene Shearer, Board Administrator
Kristen Lawson, Commissioner
April Alsabrook, Administrative Supervisor
Chasity Wray, Finance

MEMBERS NOT PRESENT

Hunter Bryant

OTHERS

Lilly Coiner, Legal Counsel
Sarah Janes, Legal Counsel
Shannon, Interpreter
Linda Bozeman, Interpreter

GUESTS

Dakota Autrey
Kyrie Aster
Carson Osterhoudt

CALL TO ORDER

Marva Johnson called the meeting to order at 1:09 p.m.

MINUTES

A motion was made by Deborah Porter to approve the minutes of the February 2, 2025, Board Meeting. Motion, seconded by Reb Kreutzer, carried.

A motion was made by Jessica Minges to approve the minutes of the March 18, 2025, Applications Committee. Motion, seconded by Reb Kreutzer, carried.

A motion was made by Deborah Porter to approve the minutes of the March 25, 2025, Special Meeting. Motion, seconded by Jessica Minges, carried.

A motion was made by Marva Johnson to approve the minutes of the April 21, 2025, Applications Committee, with the correction of Reb Kreutzer name spelled correctly. Motion, seconded by Reb Kreutzer, carried.

MONTHLY FINANCIAL REPORT

The financial statement for the months ending January 31, 2025, was presented to the Board for review. No further action as required.

The financial statement for the months ending February 28, 2025, was presented to the Board for review. No further action as required.

The financial statement for the months ending March 31, 2025, was presented to the Board for review. No further action as required.

The financial statement for the months ending April 30, 2025, was presented to the Board for review. No further action as required.

LEGAL COUNSEL REPORT

Legal Counsel had nothing to report.

DPL UPDATE

Commissioner Lawson had nothing new to report.

NEW BUSINESS

Motion made by Marva Johnson for her to work with the Board Administrator to prepare a list for the Policy Committee for future Statute and Regulation updates. Motion, seconded by Deborah Porter, carried.

Marva Johnson discussed the renewal email that went out to everyone with old language from 2020 in there. She discussed that a resolution to this was being done with IT and that it should be sent out after the meeting.

OLD BUSINESS

April Alsabrook discussed the update on supervisor of record being added to the Back Office

April Alsabrook discussed updated the Board that the Mentor List is still up, and supervisor applications are coming in.

The Board discussed the Nonresident List, and self-reporting. Board Administrator will work on creating an Excel sheet to update on the website.

Marva Johnson reminded the Board and Licensees that change is inevitable and difficult, especially with new processes. Please give patience and grace.

Sarah Janes asks if the mentor list should come down from the website. Motion made by Deborah Porter for Marva Johnson to draft a notice with Board Counsel about Board Approved Supervisor prior to the renewal period. Motion, seconded by Edie Ryan, carried.

The Board discussed that the new Supervisor list should have the capability to track how many Supervisees each Supervisor has (limit is six (6) per Supervisor). Reb Kreutzer wants to know if it can track those who can supervise Deaf Interpreters

The Board discussed reviewing the 2013 Letter as it defines the Scope of Practice for EIPA and can give a reference to move forward. Reb Kreutzer says a letter can remind and refresh those grandfathered in as to what they can and cannot do. Sarah Janes reminds the Board this would a regulation change and it would be good to point out the K-12 setting for EIPA 4.0. Lilly and Marva draft a letter/notice by the August Board meeting for review.

COMPLAINTS COMMITTEE

Complaints Committee has nothing to report at this time.

APPLICATIONS COMMITTEE

April Alsabrook presented Licensure numbers to the Board

Motion made by Reb Kreutzer to approve and ratify the applications, renewals, audits, and CE provider applications reviewed and issued by the committee and Board Administrator from February 4, 2025 to May 5, 2025. Motion, seconded by Deborah Porter, carried.

Motion made by Reb Kreutzer for Lilly Coiner to draft language to caveat the current mentor list online until August 1, 2025, when the mentor list will expire and be deactivated. Motion, seconded by Deborah Porter, carried.

ADJOURN

Motion was made by Deborah Porter to adjourn the meeting at 2:58 p.m. Motion, seconded by Marva Johnson, carried.